

EUNOMIA RESEARCH AND CONSULTING**TERMS OF REFERENCE****Phase 1 - Environmental Services Depot Site Feasibility - Permanent Waste Vehicle Depot and Potential Waste Transfer Station at the Preferred Site**

Terms of Reference for consultancy work - Eunomia

Agreed scope of work:

- Feasibility and review of the agreed preferred sites taken from Alternative Site Assessment work previously carried out.
- Support CDC officers in the negotiations on land acquisition terms and advice relating to the suitability of the site.

Requirements and deliverables:

- Review, update and sign off of facilities inventory.
- Feasibility/business case for preferred sites to allow site acquisition decision to be taken. To include general site configurations, budget and programme for any proposed schemes.
- Manage necessary surveys, such as environmental desk studies, flood risk assessments, to inform decisions.
- Discussions with landowners regarding availability and commercial negotiations, as well as environmental surveys to determine whether the sites are deemed suitable for the required use.

(END)

Phase 2 – Completion of Land Acquisition and delivery of Planning and Permitting consents for a permanent Waste Vehicle Depot and potential Waste Transfer Station at the preferred site

Terms of Reference for consultancy work - Eumonia

Agreed scope of work - three key areas:

1. Co-ordination and management of the legal execution and completion of acquisition of the preferred site.
2. The securing of two planning consents for the proposed scheme. One from Gloucestershire County Council (GCC) Planning Authority for operations relating to the WTS, and one from CDC for operations relating to the vehicle depot and other proposed site facilities; and
3. The securing of a permit for the proposed scheme from the Environment Agency (EA).

Requirements and deliverables:

1. Co-ordination and management of legal execution of site acquisition through to completion.
2. Management of due diligence work and provision of relevant subcontractor reports (e.g. contaminated land studies and ecological survey).
3. Finalise inventory of facilities and configuration plans.
4. Pre-application discussions with both planning authorities, refine the set of deliverable documents for each site and the scope of potential impact assessments required for applications. Contact to be retained with both planning authorities throughout the process.
5. Pre-application discussions with EA, as necessary, to discuss the permit requirements.
6. Detailed design tailored to the preferred site, in collaboration with the appropriate staff at CDC and Ubico.
7. Co-ordination and management of any required impact assessments.
8. Documentation prepared and submitted for two planning applications and permit application.

(END)